

**CAMBRIA-FRIESLAND SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION**

February 26, 2018

The regular meeting of the Cambria-Friesland Board of Education was called to order on February 26, 2018 at 5:58 p.m. by Rita Burmania. Motion carried.

Board members present: Rita Burmania, Dan DeYoung, Tammy Schepp, Denise Bancroft-Hart, and John Heil. Board Members Absent: Jason Graham and Marc Berger. Others present: Timothy Raymond, District Administrator, Debra Torrison, 6-12 Principal, Debbie Merwin, Executive Assistant, Pam Drews, Executive Finance Assistant, Mark Hoffmann, Colten DeJager, and Reed Prochnow.

Pledge of Allegiance was cited.

Motion by DeYoung/Bancroft-Hart to adopt the agenda as posted. Motion Carried.

BOARD MINUTES: Motion by Schepp/DeYoung to adopt the minutes of the Personnel Committee Meeting, January 11, 2018, Special Meeting, January 15, 2018, Regular Board of Education Meeting, January 22, 2018, and Personnel Committee Meeting, February, 21, 2018. Motion carried.

FINANCE REPORT: Motion by DeYoung/Heil to approve the payment of general fund vouchers numbered 051019 through 051506 in the amount of \$172,902.52. Motion Carried.

STUDENT COUNCIL REPORT: Colten DeJager and Reed Prochnow provided a report of student activities at the board meeting. On Saturday, February 17th, a number of our middle school and high school students participated in the solo and ensemble contest hosted by the music department at Montello. Also, they had two high school students who participated in the early solo and ensemble date. The FBLA competed in Regional Leadership Conference in Columbus on Feb 3rd. 13 students participated and 5 students advanced to State Leadership Conference competition being held on April 9th & 10th in La Crosse, WI. Student Council is doing a NHS Bowlathon in Waupun to raise money for Columbia County Human Society and the Snowball Dance they received food donations which they donated to our local food pantry.

Health Reimbursement Account: Letter to Staff members and retired staff members was discussed and everyone was provided copies of what the staff would be receiving. This week Mr. Raymond will be meeting with Kelly- WEA Trust representative to discuss benefits, and a representative from M3.

PRINCIPAL'S REPORT: Mrs. Torrison reported on the assessment update: ACT and WorkKeys for juniors, Replacing Youth Options: Two different programs are replacing Youth Options and she will have a couple of designs to show at the next board meeting. Mrs. Torrison also reported that the course scheduling for 2018-2019 School year has begun and the PreSchool screening was completed and she should have updated information available at the March board meeting.

ADMINISTRATOR'S REPORT: Mr. Raymond reported he is starting the referendum presentations and gave a list of the places and dates these presentations will take place. Mr. Raymond also provided a write-up of the next referendum mailing. The next legislative roundtable-all area board meeting was

discussed with possible dates of Monday April 9th, 2018 and Monday April 16, 2018 at 6:00 p.m., Mr. Raymond is waiting to hear back from the Governor's office on the official date. The District is still waiting to hear from Wally Purdun of Centurylink regarding the Broadband Expansion Grant and Mr. Raymond hopes to hear more by the end of March. The credit card procedures were discussed with an example of the spreadsheet which will be used to document the credit card purchases.

OLD BUSINESS

Building Project update: Mr. Raymond and Brad met with representatives Daniel Nerad, Mike Bant, and Paul Sampson from Complete Control Inc. and reviewed the next steps in the process and the proposed schedule.

Wellness Committee: The Wellness Committee will begin meeting in March. We have a committee. By state statute the Wellness Policy must be reviewed annually. A copy of the policy was provided.

Personnel Committee: The Personnel Committee met on Wednesday, February 21, and discussed the following: Non-Certified Support Staff Salary and Benefits as well as the Child Enhancement Director position.

New Business

Financial reconciliation services: Mr. Raymond would like to have Donna Fields perform the task of reconciliation of accounts for the district. This is an extremely time consuming and detailed task. Donna has agreed to perform this task at a rate of \$125/month. The board did not approve and would like more information regarding this request. This will be discussed at the April board meeting.

School Calendar: Motion by Schepp/Bancroft-Hart to approve the 2018-2019 Cambria-Friesland School District Calendar. Motion carried.

Retirements and Resignations: Motion by DeYoung/Schepp to approve the retirement of Mr. Todd Halverson. Motion carried.

Motion by DeYoung/Schepp to approve the retirement of Ms. Ellen Richter. Motion carried.

Motion by DeYoung/Schepp to approve the resignation of Ms. Jessica Wiggins. Motion carried.

Child Care Director: Motion by Heil/Schepp to approve Jenny Pufhal as a consultant to the Cambria-Friesland Child Enhancement Center at a rate of \$150/day. This compensation is not to exceed \$5,000 within a calendar year. Motion carried.

Motion by Bancroft-Hart/Schepp to approve Amanda Swisher, Director to the Cambria-Friesland Child Enhancement Center at a rate of \$15/day. This compensation will not include health insurance or dental benefits.

ITEMS FOR FUTURE AGENDAS: 403 (b) - Tax Shelter Annuity in lieu of Health Reimbursement Account, CF Fitness Center- March 27, 2018 meeting with Riley Didion regarding a \$50,000 donation, All-Area Legislative Round Table, 2018-2019 Staffing

Motion By Schepp/DeYoung to adjourn. Motion carried. Time: 7:10 p.m.

